



East Haddam Parks & Recreation

1 Plains Road
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DAY CAMP COUNSELOR JOB DESCRIPTION

Minimum Qualifications:

- Must be 16 years of age
- Previous camp or child care experience preferred
- Desire and ability to work with children in a camp setting
- Ability to accept supervision and guidance
- Ability to assist in teaching an activity
- Enthusiasm, sense of humor, patience, and self-control

Job Description: To provide general guidance, support, and leadership to an assigned group of campers under the direction of the Head Counselor, Camp Directors, and the Recreation Director. Essential that all counselors remain focused on the campers throughout their scheduled shift and refrain from distractions of peers and engaging in activities that are of interest to themselves rather than the campers.

Typical Responsibilities and Duties: The following list is not a complete list, but reflects typical responsibilities and duties. Counselors are expected to perform all duties as requested:

- Uphold all policies and philosophies of East Haddam Parks and Recreation
- Assist all camp staff in carrying out activities planned in their specific area and supervising campers
- Be responsible for the welfare of each individual in assigned section and do everything possible to pro-actively solve problems
- Help stimulate the camper's interest in all camp activities
- Assist those campers and staff who may need help fitting into the camp atmosphere
- Work with campers to foster a respect for East Haddam Park and Recreation property and instill a civic duty to keep the camp clean
- Assist campers with organization and proper storage of personal items to prevent loss.
- Be in the water with your assigned group at all times at the waterfront
- Participate in all camp wide activities and events
- Assist in brainstorming and organizing activities related to the session themes
- Some duties may be reassigned and other duties may be assigned as required

Essential Functions:

- Ability to communicate with staff, parents, campers as well as provide necessary instruction to campers.
- Visual and auditory ability to identify and respond to environmental and other hazards.
- Counselors are role models for campers-be a great one that they will remember.

Reviewed 1/2020